

Policy Number: 10-001

Lucas County Sheriff's Office Policy and Procedure



Approved by Sheriff:

Michael J. Navarre

Sheriff Michael J. Navarre

DATE FOR REVIEW:

Pages:

3

SECTION: COUNTY WIDE COMMUNICATIONS

CACHE RADIO EQUIPMENT

I. BACKGROUND

Public Safety agencies can respond to incidents that exceed their ability to fulfill demand for radio communications equipment from their own inventory. These incidents can be the result of a weather-related disaster, a criminal or accidental occurrence, or a large pre-planned event. Radio resources available to any single agency can be depleted or responding mutual aid resources arrive without the ability to engage in interoperable communications.

The Countywide Communications System (CCS) has a ready cache of portable radios that can supplement temporary communication needs. The CCS cache is located at the Lucas County Emergency Services Building, 2144 Monroe Street, Toledo.

II. POLICY

A. CACHE RADIO REQUEST

1. An agency shall determine when a situation exists that requires the use of cache radios and notifies Countywide Communications. The following information is required from the requesting agency at the time of an activation request:
 - a. Agency name
 - b. Agency Contact responsible for equipment
 - c. Quantity of radios required
 - d. Name, date and duration of event

B. CCS CACHE PROVIDER RESPONSIBILITIES

1. It is the responsibility of CCS to ensure that the supply of cache radios is ready for immediate deployment.
 - a. Cache radios are fully charged and maintained, ready for deployment.

- b. Include chargers for batteries for extended deployments.

C. CCS CACHE USER RESPONSIBILITIES

1. The Agency Contact shall be responsible for using the CCS-provided form for recording each user, along with the radio ID number of their issued radio.
2. After conclusion of the event, the Agency Contact will inventory all equipment and return all cache radios to CCS.
3. Report any individual radio issues to CCS.

III. TACTICAL COMMUNICATIONS DURING AN INCIDENT

A. PLANNING

Although no amount of planning can address every possible outcome during an event, CCS Cache Radios used for interoperable communications should have the following benefits:

1. The development of a plan builds an understanding of what resources are available and what limitations exist. A plan also aids in the development of requirements for future interoperability needs
2. By establishing the planned use for interoperable communication resources, agencies can train, equip or take other measures to ensure personnel have access to the communication resources needed by their agency.
3. A planned event is a way for personnel to test equipment in real-life situations. It also provides an opportunity to learn, practice, and implement interoperability solutions and to better prepare for unplanned future events.
4. The goal of conducting exercises is to do everything possible to test the initial plan and contingency plan, and creatively design communications solutions.

IV. PARTICIPATING AGENCIES

In response to an event, the local and regional agencies involved in the initial incident-scene response may include, but are not limited to:

1. Fire
2. Law Enforcement
3. Emergency Medical Services
4. Hospitals
5. Emergency Management

6. Bomb Squad
7. Radiological
8. Urban Search and Rescue Teams
9. Transportation
10. Utilities
11. Public Works
12. Public Health
13. Environment Health

In addition to the local and regional agencies above, State and Federal agencies may also be involved in the initial incident-scene response:

1. Ohio Department of Public Safety
2. State of Ohio MARCS
3. State Special Response Team(s)
4. Federal Bureau of Investigation (FBI)
5. Transportation Security Administration (TSA)
6. U.S. Coast Guard
7. U.S. Marshall Service
8. Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF)