

Policy Number: 06-011

Lucas County Sheriff's Office Policy and Procedure



Approved by Sheriff:

Michael J. Navarre

Sheriff Michael J. Navarre

DATE FOR REVIEW:

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SECTION: RECORDS

SOVEREIGN CITIZEN INFORMATION

I. POLICY

It is the policy of the Lucas County Sheriff's Office to maintain and share any sovereign citizen information or paperwork internally as well as with other interested law enforcement agencies.

II. PROCEDURE

A. SUBMITTED PAPERWORK

1. When paperwork is obtained by any employee of the Lucas County Sheriff's Office regarding a sovereign citizen, it will be forwarded to the Major of the Law Enforcement Division for his review.
2. If the submission is made electronically, it will be printed out in order to be reviewed.
3. Once reviewed by the Major of the Law Enforcement Division, the information will be forwarded to the Detective Bureau and the Field Operations Division.
4. Once reviewed, the paperwork will be forwarded to the Records Section in order to be filed.

B. FILED PAPERWORK

1. Once the paperwork is received in the Records Section, it will be given to the Records Sergeant in order to be processed.
2. The Records Sergeants will send an email request to the RCOG Supervisor requesting that premise history be queried regarding the sovereign citizen.
3. If a premise history does not exist regarding the sovereign citizen, the RCOG Supervisor will enter the information with a one-year expiration date, making note that paperwork is on file in the Records Section.
4. Copies of the paperwork will be forwarded to the FBI Joint Terrorism Task Force (JTTF) by the Records Sergeant.

5. The Records Sergeant will then make a file for the sovereign citizen and title it by name.
6. Files will be maintained in a drawer in the Records Section clearly marked as "Sovereign Citizen Information".